AmeriCorps is a national community service program that gives people an opportunity to apply their skills and ideals towards helping others and meeting critical needs in the community. The Highland Street Corps AmeriCorps Ambassadors of Mentoring is an AmeriCorps Program where members serve in mentoring programs across Massachusetts.

Mass Mentoring Partnership’s (MMP) AmeriCorps program, the Highland Street Corps Ambassadors of Mentoring, is currently recruiting twenty-five Ambassadors for the 2014-2015 program year, which begins on August 1, 2014 and runs through June 30, 2015. Ambassadors complete one year of service at a host organization in Massachusetts, for a total of 1700 hours. One Ambassador will be placed at Big Brothers Big Sisters of Hampshire County in Amherst, MA. The Ambassador of Mentoring will build our agency’s capacity for recruitment, match support, and mentor & mentee training.

### Essential Functions of the Position (required):
- Be able to complete a minimum of 1700 hours of documented service to complete host site project
- Monthly reporting to MMP
- Must be able to work collaboratively and within groups in order to complete group projects to benefit the field of mentoring
- Complete at least 2 Corps projects to benefit the field of mentoring
- Maintain a service Portfolio and blog
- Complete all required AmeriCorps documentation and reporting
- Must be able to attend all corps-wide trainings and events including a week-long orientation, bi-monthly corps meetings, a mid-year retreat and two service-week sessions in Boston, MA
- Must be able to effectively manage time and meet competing demands.
- Complete all professional development requirements as part of member contract.
- Must complete projects in a timely manner and meet strict deadlines.
- **Must be available to work M-F as well as some weekends and evenings on M, T, and Th.**

### Qualifications:
- BA/BS required, background in social justice and youth development preferred
- Interest in non-profit organizations and their development
- Excellent organization and communication skills
- Proven leadership & project management ability
- Creativity and ability to work in a close-knit, small office environment
- A passion for community service and the desire to work with diverse people, organizations and communities
- Flexibility and a positive attitude a must!
- Comfortable working on projects independently to completion and with minimal supervision
- US Citizen or Permanent US Resident
- Must pass CORI background check.
- **Must have access to a car,** and provide safe driving history and proof of auto insurance in order to transport mentees.
- Must have or be willing to complete cultural competency training.
- Must maintain positive regard for diverse clients
- Knowledge of the Pioneer Valley a plus!

### Benefits:
- $625/semi-monthly taxable living allowance and travel stipend of $70.00 month
- Fully paid health insurance
- $5,645.00 Education Award upon completion of service
- Excellent training and networking opportunities on the mentoring field and the non-profit sector
- A supportive and enthusiastic small-office team environment and a built in network of corps members and colleagues

### TO APPLY:
Please send resumé and cover letter to:

Ruth Harms, Case Management Supervisor  
Big Brothers Big Sisters of Hampshire County  
Bangs Community Center  
70 Boltwood Walk  
Amherst, MA 01002  
Email: rharms@chd.org  
Fax: (413)259-3354